



Pensans Community Primary School

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Dear Parents and Carers,

Thank you for your continuing work supporting your children's learning and thank you to our staff and governors who have always gone the extra mile to support you in so many ways throughout this term.

Today we will be sending your **child's report by email**. It has been my pleasure to read each one and write my comments. When reading them, I was able to take the time to think about each child and their unique presence in our school. Each one of them is a valued member of our school community and we will be delighted to welcome them back in September.

It has not been possible this term to give all of the children the opportunity to meet the staff who will be with them in their new classes. To prepare children and yourselves for the changes, next week we will be **posting videos from each class** teacher that will explain where the children will be, what it will look like in the class. It will also highlight the routines and any changes. I am aware that there is a great deal of information to take in and I hope that the videos will help to explain what will be happening at the beginning and end of each day as well as what the day will look like for the children.

Last week we received updated **guidance for a complete re-opening of the school in September** and in this document I will explain the processes and procedures that we will be putting in place for the autumn term. All of the arrangements are intended to keep you and your families safe and well. Your child's welfare is at the heart of every decision that we make.

We have been asked to do the following:

- Ensure that children and adults wash/clean their hands on arrival and frequently throughout the day. We will do this with a combination of soap and water and waterless soap for children. Hand sanitiser will also be available for adults.
- Ensure that tissues are available for children and adults to blow their noses/sneeze into and the tissues are disposed of in lidded bins.
- Clean frequently used areas/resources throughout the day.
- Teach the children in distinct groups which we will call 'bubbles' and ensure that bubbles do not mix with other bubbles.
- Encourage **adults** to maintain a 1 to 2 metre distance from **each other**.

In order to follow the guidance from the DfE we will be putting in place the following **systems and procedures**.

We will have four Bubbles in the school:

Bubble 1 -EYFS

Bubble 2 -Years 1, 2, 3

Bubble 3 -Years 4, 5

Bubble 4 -Year 6

In the week beginning 7th September, EYFS and Year 1 will be running morning sessions only. Years 2, 3, 3, 4 and 6 will open for whole days with staggered start and finish times.

In the week beginning 14th September all year groups will be in school for full days.

So that we can reduce the likelihood of bubbles mixing, we will be having staggered starting and finishing times and lunch and playtimes.

There will be **painted yellow arrows** directing you towards your drop off and pick up points and these will be placed to remind everyone to **keep a physical distance**.

We are asking wherever possible that only **ONE adult** brings children to school. We will **not** be able to operate **the Pick Up Point**. To reduce the congestion in the car park **please walk with your child/children to school**, arrive at your **allocated time and leave the school site** as soon as you have dropped your child off.

Timetable for week commencing 7th September 2020

Bubbles	Where to go at the <u>beginning</u> and <u>ending</u> times of the day
EYFS -	Enter down the path by Nancealverne School - into the playground, clean hands and follow arrow system up the stairs and out past the Wave Wall. Start at 9.05am and end at 11.45am.
Phase 1 - Year 1 and 2 and 3	<ul style="list-style-type: none"> • Green Class Year 1 - in small playground - 8.55am and 12pm • Orange Class Year 2 - in small playground - 8.55am and 2.55pm • Amber Class Year 3 - through shared area doors - 8.55am and 2.55pm
Phase 2 -Year 4 and 5 (x3 classes)	<ul style="list-style-type: none"> • Cobalt Class - in the KS1 end doors - 8.45am and 2.45pm • Violet Class - through shared area doors - 8.45am and 2.45pm • Indigo Class - through shared area doors - 8.45am and 2.45pm
Phase 3 -Year 6	<ul style="list-style-type: none"> • Turquoise Class - in the playground 8.30am. Out the end door at 2.35pm.
Families with more than one child to bring to school.	Drop children at 8.45am - 2.45pm

We know that this is a lot of information and changes for you to remember which is why staff will be there to help you and this will also be explained in the **films** that every teacher **will put on our Facebook page and school website next week**.

Timetable for week commencing 14th September 2020

Bubbles	Beginning and ending times of day
EYFS	Enter down the path by Nancealverne School - into the playground, clean hands and follow arrow system up the stairs and out past the Wave Wall. Start at 9.05am and end at 3.05pm.
Phase 1 - Year 1 and 2 and 3	<ul style="list-style-type: none">• Green Class Year 1 - in small playground - 8.55am and 12pm• Orange Class Year 2 - in small playground - 8.55am and 2.55pm• Amber class Year 3 - through shared area doors - 8.55am and 2.55pm
Phase 2 -Year 4 and 5 (x3 classes)	<ul style="list-style-type: none">• Cobalt Class - in the KS1 end doors - 8.45am and 2.45pm• Violet Class - through shared area doors - 8.45am and 2.45pm• Indigo Class - through shared area doors - 8.45am and 2.45pm
Phase 3 -Year 6	<ul style="list-style-type: none">• Turquoise Class - in the playground 8.30am. Out the end door at 2.35pm.
Families with more than one child to bring to school.	Drop children at 8.45am- 2.35pm

Children will be expected to:

- Wear their school uniform
- Bring a labelled drinks bottle containing water
- Bring a packed lunch if they choose to have one
- Bring a coat - labelled
- Bring wellies
- Bring labelled sunhat and suncream if it is sunny!

All of the systems and procedures follow current government guidelines. If any changes are made to the guidance over the summer holidays we will communicate with you via text and email.

Thank you in advance for helping us to make it work in September. There will be glitches and we will need to be patient, flexible and tolerant with each other - I know you will help us to make September a safe and exciting time for us all to be back together again. We can't wait!

FAQs

Issue	Question	Response
Arrival and collection of children	How will children enter and leave the school?	Please refer to the guidance tables above.
Communication	How can I communicate with staff?	No Parents/Carers will be allowed into the school building, this includes corridors and the school reception area without prior appointment. You will need to use the messages@pensans.cornwall.sch.uk email to communicate with staff.
Times of the day	What time will school start and finish? Will the school be open for the full day?	Please refer to the guidance tables above.
Social distancing	Will staff social distance from children? Will children be socially distanced from each other? Do myself and my family need to maintain social distancing outside of school and at weekends?	The government recognises that social distancing for primary school aged children is not possible. Children will be taught in Bubbles The groups will be referred to as 'Bubbles' and these Bubbles will be kept physically distant from each other.

Issue	Question	Response
<p>Hygiene and cleaning</p>	<p>How will cleaning be managed? Will children be supervised when washing their hands? Will hand sanitiser be available? Can my child bring in a toy from home? My child suffers from Hayfever - will they be able to attend school? Will staff be wearing PPE?</p>	<p>The whole school has undergone a deep clean. Staff will clean frequently used areas/items throughout the learning sessions - such as door handles, iPads, tables etc with disposable wipes. There will be lidded bins specifically for tissues in each area which will be double bagged and disposed of at the end of each session. Children will be taken by an adult to wash their hands on arrival and frequently throughout the session. Hand sanitiser will be available in all areas and the use will be supervised. Children will be expected to bring their own water bottle each day. Children cannot bring in any toys from home. Each area will be thoroughly cleaned following a learning session and cleaners will have clear written guidance for each area of the school that will be evidenced and monitored by the staff and site supervisor. Staff will wear PPE when carrying out any intimate care such as toileting young children. Staff will wear PPE when children have accidents or spill bodily fluids. Staff will wear PPE when looking after a child who is displaying COVID 19 symptoms.</p>

Issue	Question	Response
Testing for COVID 19	<p>Will all staff and children be tested?</p> <p>What happen if someone in school tests positive for COVID 19?</p> <p>What should I do if my child has symptoms of COVID 19?</p>	<p>Currently staff and children need to be tested if they show symptoms of COVID 19. Parents/Carers and staff will need to organise these tests. If a member of staff tests positive for COVID 19 we will follow Public Health England advice and communicate with parents accordingly. Children should not be sent to school if they are unwell. Any child who presents with symptoms will be sent home. Testing is now available for children from the age of 5 years. If you, your child or anyone in your household develops symptoms of COVID 19 you should ALL self isolate. This is currently 7 days for the person with symptoms and 14 days for the household members.</p>
Uniform	Do children need to wear uniform?	Yes
Learning	Will children do PE at school?	Yes - resources will be kept in Bubbles and cleaned more frequently. Apparatus will be regularly cleaned
Personal care	How will you comfort my child if they need it?	We recognise that it is not possible to maintain social distance and we will do our best to meet your child's emotional needs.
Food	<p>Will my child receive lunch at school?</p> <p>How will you maintain social distance at lunchtimes and playtimes?</p>	Yes - Hot and cold options will be available. Bubbles will have staggered playtimes and will be physically distant from other Bubbles.